

## **JOB DESCRIPTION**

---

Job Title: Business Analyst with Software Developer

Passionate about insurance, technology and customer service. The role is focused on the development, integration and support of our business applications for our insurance policy administration and accounting software. This represents an exciting opportunity to join a growing company whose products are being used throughout the US. As a member of the team, you will directly work with team members with an aim to support clients and achieve high levels of performance and delivery. Experience is important, as is a willingness to learn and excel with a demonstrated excellence on delivering on your commitments.

### **YOU WILL:**

- Enhance and support existing software applications.
- Help set up and troubleshoot the applications develop when necessary.
- Troubleshoot, diagnose, and fix bugs.
- Assists in translating business requirements to technical designs and specifications.

### **REQUIRED EXPERIENCE:**

- Experience using front-end JavaScript and CSS frameworks.
- Experience using back-end web frameworks such as Django and Express.
- Strong understanding of web concepts: HTTP, TCP, JSON, etc.
- Experience with the use and development of REST APIs.
- Experience using version control systems.
- Experience working with databases such as MySQL, Postgres, MongoDB, and Microsoft SQL Server.
- Ability to adapt and learn new technologies quickly.
- Develop a project plan for training, product implementation and conversation.
- Develop, execute, and document test plans during implementation of new products.
- Document processes and provide training and instruction to end users.
- Create ad hoc queries to address business needs.
- Create and maintain all standardized reports as requested to each department weekly.
- Provide all standardized reports per schedule to each department weekly.
- Work with process owners and end users to ensure developed solutions meet required specifications.
- Actively participate in project weekly meetings and discussions with Management team.
- Review and translate client business strategies, objectives into business requirements for new or enhanced functionality and design a systems approach.
- Understand modification requirements for clients.
- Research and write detailed business specifications for FIMMAS system modifications.
- Research and write detailed technical specifications for developers.
- One on one meetings with CEO weekly through utilization of dashboard.

### **PREFERRED SKILLS:**

- Experience writing Go, Rust, and/or Python
- Experience using Git
- Experience with Linux and Windows server administration
- Experience with IIS and Nginx
- Experience using Docker